

Policy Type: Board Process

Policy Title: C6 – Board Officers

Last Revised: February 1, 2021

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The Board shall elect officers in order to help us accomplish our job.

1. No individual officer will have any authority to supervise or direct the GM.
2. Officers may delegate their authority but remain accountable for its use.
3. Regular Board officer elections shall be held annually at the Board meeting immediately following the annual Board election, once any newly elected directors are seated.
4. The officers shall be a president, a vice president, a secretary, and a treasurer. Individual directors may serve two officer positions simultaneously, but the president may not serve simultaneously as vice president or secretary.
5. The president shall ensure the Board acts consistently with all policies and bylaws of the Cooperative.
6. The president shall chair and prepare the agenda for Board meetings and work sessions.
7. The president may represent the Board to outside parties.
8. The vice president shall perform the duties of the president in the president's absence.
9. The secretary shall maintain and authenticate the records of the Cooperative. *See Idaho Code Section 30-29-840 OFFICERS.*
10. The secretary shall preside to appoint a temporary meeting chair in the event that both the president and the vice president are absent from a Board meeting.
11. The treasurer will lead the Board's process for creating and monitoring the Board's budget.
12. The treasurer shall report on the financial condition of the Cooperative at the annual ownership meeting.
13. The officers shall plan for Board leadership perpetuation.